



ANNUAL GENERAL MEETING

PROVISIONAL MINUTES 2025

For the Kingsland Business Society Incorporated, known as The Fringe District

Held Nectar Bar, above The Kingslander, 470 New North Rd. Thursday 30 October 2025 5:00pm

1. Welcome and introductions.

2. Attendance and apologies

RESOLUTION 1: Apologies were received
Carried.

Moved - Steve Gillett / Kate Simkiss

3. Confirmation of Minutes from previous AGM.

RESOLUTION 2: The provisional minutes of the previous AGM held Tuesday 29 October 2024 were confirmed as a true and correct record of the business transacted.
Carried

Moved - Kate Simkiss / Rachel Hawes

4. Presentation of BID Expansion Project 2025

SPECIAL RESOLUTION 3:

The proposed BID Expansion of the Kingsland BID programme and boundary area was then approved unanimously by all members present at the AGM;

Claire Baxter-Cardy and Michael Ricardson presented an overview of BID Expansion project; members were informed these document form the information provided to eligible voters and included the BID Expansion ballot pack. If the ballot achieved the required mandate BID Policy section 6, the Kingsland BID will move to operate using these documents presented.

The chair called for a mover (Kate Simkiss), seconded by (Phil Clark) to approve the following documents and relevant information associated with the proposed Kingsland BID expansion project as follows:

- **Kingsland BID boundary expansion area map – See Attachment A.** That Kingsland Business Society Inc. move to approve the proposed Kingsland BID boundary expansion map.
- **Kingsland BID programme delivery (draft business plan 2026/2027) – See Business Plan A, Attachment B.** This business plan will be delivered into the expanded Kingsland BID area and aligns with the proposed Budget A (2026/2027 financial year). That Kingsland Business Society Inc. move to approve the following financial year business plan (2026-2027).
- **Kingsland BID 2026/2027 budget (A), including income and expenditure for the expanded BID programme – See Attachment C.** That Kingsland Business Society Inc. move to approve the following financial year (2026-2027) draft budget which includes a BID targeted rate grant amount of \$370,000. Further request the Albert Eden Local Board recommend to the governing body the setting of the Kingsland BID targeted rate of \$370,000 on the expanded Kingsland BID boundary area from 1 July 2026.
- **The rating mechanism for the Kingsland BID targeted rate to remain as percentage against capital value – BID Policy 2025 section 2.3.2 option (a).** That Kingsland Business Society Inc. move to approve no change to the BID rating mechanism remaining as percentage against capital value.
- **A BID ballot of all eligible BID voters located within the proposed BID expansion area, to be completed before 31 March 2026.** That Kingsland Business Society Inc. move to approve a BID ballot be held and completed by 31 March 2026.

Question asked by members:

BID member James Burgess asked if there was any additional cost to current members, it was explained that the rate to current Kingsland BID members remains same, and that the increase of funds in BID Targeted Rate Grant was collected from the proposed expansion area.

Albert Eden Ward, Christine Fletcher spoke of the importance of BIDs reassessing their boundaries, and had heard good things about the expansion area, believing it was a good step forward for The Fringe District.

The Chairman Steve Gillett moved to vote on the resolution.

Moved - Kate Simkiss / Phil Clark

Carried

- **Kingsland BID boundary area map – See Attachment A**
- **Kingsland BID programme delivery (draft business plan 2026/2027) – See Attachment B**
- **Kingsland BID 2026/2027 budget (A) including income and expenditure for the expanded BID programme – See Attachment C**
- **The rating mechanism for the Kingsland BID targeted rate to remain as percentage against capital value – BID Policy 2025 section 2.3.2 option (a)**
- **A BID ballot of all eligible BID voters located within the proposed BID expansion area, to be completed before 31 March 2026.**

Moved - Kate Simkiss / Phil Clark

5. Presentation of Chairperson's report

RESOLUTION 4: That the Chairperson's Report for 2024 - 2025 was received.

Moved - Rachel Hawes / John Arkley

Carried

6. Presentation of Treasurer's report

RESOLUTION 5: The Annual Financial Statements, Performance report, and Audit as at 30 June 2025 was received and approved.

Moved - *Kate Simkiss / Steve Gillett*

Carried

RESOLUTION 5b, if the BID Expansion Project is not successful: That Kingsland Business Society Inc. approved the following financial year (2026-2027) draft budget which includes a BID targeted rate grant amount of \$245,067.90. There is no increase to the BID targeted rate grant for 2026-2027 financial year.

We further asked the Albert Eden Local Board recommend to the governing body the amount of \$245,067.90 be included in the Auckland Council draft 2026-2027 annual budget consultation process.

Carried

Moved - *Kate Simkiss / Phil Clark*

7. Presentation of the Business Plan 2026/2027

RESOLUTION 6: The business plan for the 2026/2027 for \$245,067.90 (item (b) above) was approved.

John Arkley / Kate Simkiss

Carried

8. Presentation of Manager's report

RESOLUTION 7: The Manager's Report for 2024-2025 was received.

Moved - *Rachel Hawes / Kate Simkiss*

Carried

9. Election of the Executive Committee

RESOLUTION 8): the following members were elected to the executive committee for 2025/2026 period.

Moved - *Ollie Mason Clarke / James Burgess*

Carried

Kate Simkiss to the Executive Committee for 2025/2026

Rachel Hawes to the Executive Committee for 2025/2026

John Arkley to the Executive Committee for 2025/2026

Steve Gillett to the Executive Committee for 2025/2026

Sanjay Jamnadas to the Executive Committee for 2025/2026

Gavin Rowe, to the Executive Committee for 2025/2026

Phil Clark, to the Executive Committee for 2025/2026

Gavin Rowe, was elected as Treasurer to the Executive Committee for 2025/2026

Steve Gillett, was elected as Chairperson to the Executive Committee 2025/2026

RESOLUTION 9, a: Steve Gillett was appointed as chairperson for the 2025/2026 period.

Moved - *Kate Hawes / Rachel Simkiss*

Carried

RESOLUTION 9, b: It was agreed to continue to elect the Chairperson by a general member vote for the following year's election (2026 AGM) and all subsequent elections. Moved - *Kate Simkiss /Rachel Hawes*
Carried

b) **Treasurer and Secretary** – at the 2025 AGM the membership agreed to elect and or appoint the Treasurer and Secretary by the Executive Committee at their next meeting.

9. **Appointment of Auditor for the financial year ended 30 June 2026.**

RESOLUTION 10: Dellow was appointed as auditor for the 2025/2026 financial year. Moved - *Steve Gillett / Kate Simkiss*
Carried

10. General Business

Christine Fletcher mentioned changes to unitary plan section 120 – Her advice was to ensure members had the information and could have their say.

Christine would supply a summary to send to members.

Albert Eden Local Board Member Elects Margi Smith and Michelle Thorpe attended the meeting – Local board members have not allocated their delegates – these will be designated before the December board meeting.

James Burgess asked why Kingslands parking is charged until 9pm when Ponsonby is until 6pm. He also touched on recent anti-social behaviour in the neighborhood.

Meeting concluded 6:37pm

10. Attendees for the 2025 AGM were

Nigel Cottle	Crave Café
Lucien Way	F Bar
John Arkley	Racebrakes
Phil Clark	Kingsland Social
Jessica Short	UMU Pizza
James Burgess	UMU Pizza
Shelley Martin	Ragtime Café
Paul Anakakol	At Bangkok
Margi Watson	Member Elect Albert Eden Local Board
Michelle Thorpe	Member Elect Albert Eden Local Board

Kate Simkiss	Eden Park
Michael Richardson	BID Expansion Project
Rachel Hawes	Ray White
Steve Gillett	The Kingslander
Ollie Mason-Clarke	Eat Social / The Fringe District
Christine Fletcher	Albert Eden Ward

Apologies

Kendyl Smith	Member Elect – Albert Eden Local Board
Christina Robinson	Member Elect – Albert Eden Local Board
Tim Harvey	Auckland Methodist Church
Roger	Kingsland Lodge
Gavin Rowe	Commercial Edge – Treasurer
Sajay Jamnadas	Jaan Med

11. Nomination Information;

Committee nominations (copied from KBSI constitution)

15. ELECTION OF MEMBERS TO EXECUTIVE COMMITTEE

15.1 Nominations of candidates for election as members of the Executive Committee:

15.1.1 shall be made in writing, signed by two Full Members of the Association and accompanied by the written consent of the candidate (which may be endorsed on the form of the nomination); and

15.1.2 shall be delivered to the Secretary of the Association not less than seven days before the date fixed for the holding of the Annual General Meeting at which the election is to take place.

15.2 If insufficient nominations are received to fill all vacancies, the candidates nominated shall be deemed to be elected and further nominations shall be received at the Annual General Meeting.

15.3 If insufficient further nominations are received, any vacant positions remaining shall be deemed to be casual vacancies.

15.4 If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.

15.5 If the number of nominations received exceeds the number of vacancies to be filled a poll shall be held.

15.6 Any such poll shall be conducted at the Annual General Meeting in such usual and proper manner as the Executive Committee may direct.

15.7 In the event of an equality of votes between two or more candidates an exhaustive poll will be held to determine the person elected.

16. CHAIRPERSON AND SECRETARY

16.1 The election of a member of the Executive Committee as the Chairperson may be made either by a general member vote at the Annual General Meeting or by the Executive Committee at its first meeting following the Annual General Meeting. The decision whether an election is made at the Annual General Meeting, or by the Executive Committee, is made at an Annual General Meeting, with that decision taking effect for the purposes of the following year's election, and at all subsequent elections unless changed by vote at an Annual General Meeting (again with effect from the following year's election).

16.2 The election of the Chairperson shall be conducted by such standard voting method (for example poll or show of hands) as is appropriate given the number of candidates and whether the election is being made at an Annual General Meeting or a meeting of the Executive Committee.

16.3 The Executive Committee shall appoint or elect one Member or Association employee as the Secretary of the Association.

16.4 If the Local Board Representative is a member of the Executive Committee he or she may not:

16.4.1 be the Chairperson or the Secretary; or

16.4.2 vote on the election of the Chairperson or Secretary.

16.5 It is the duty of the Secretary to keep minutes of:

16.5.1 all elections and appointments of Officers and members of the Executive Committee;

16.5.2 the names of members of the Executive Committee present at each Executive Committee meeting and General Meeting; and

16.5.3 all proceedings at Executive Committee meetings and General Meetings.

16.6 Minutes of proceedings at a meeting shall be signed by the Chairperson of the meeting or by the Chairperson of the next succeeding meeting.

17. TREASURER

17.1 The election of a member of the Executive Committee as Treasurer may be made either by a general member vote at the Annual General Meeting or by the Executive Committee at its first meeting following the Annual General

Meeting. The decision whether an election is made at the Annual General Meeting, or by the Executive Committee, is made at an Annual General Meeting, with that decision taking effect for the purposes of the following year's election, and at all subsequent elections unless changed by vote at an Annual General Meeting (again with effect from the following year's election).

17.2 The election of the Treasurer shall be conducted by such standard voting method (for example poll or show of hands) as is appropriate given the number of candidates and whether the election is being made at an Annual General Meeting or a meeting of the Executive Committee.

17.3 If the Local Board Representative is a member of the Executive Committee he or she may not:

17.1.1 be the Treasurer; or

17.1.2 vote on the election of the Treasurer.

17.4 Despite Rules 17.1 and 17.2, in the event that no member of the Executive Committee is qualified, and wishes, to act as Treasurer, the Executive Committee may engage a professionally qualified person (not necessarily a member of the Association) to act as Treasurer of the Association.

17.5 It is the duty of the Treasurer of the Association to ensure that:

17.5.1 all money due to the Association is collected and received and all payments authorised by the Association are made;

17.5.2 correct books and accounts are kept showing the financial affairs of the Association including full details of all receipts connected with the activities of the Association.