



ANNUAL GENERAL MEETING

AGENDA 2023

For the Kingsland Business Society Incorporated, known as The Fringe District
Held Nectar Bar, above The Kingslander – 470 New North Road.

Tuesday 24 October 2023 at 6:30pm

1. Welcome and introductions.

2. Attendance and apologies

[RESOLUTION 1: That apologies be received](#)

3. Confirmation of Minutes from previous AGM.

- Present 2022 AGM minutes for confirmation.

[RESOLUTION 2: That the provisional minutes of the previous AGM held Tuesday 25 October 2022 be confirmed as a true and correct record of the business transacted.](#)

4. Presentation of Chairperson's report

(a) Present Chairperson's Report for period 1 July 2022 - 30 June 2023

[RESOLUTION 3: That the Chairperson's Report for 2022 - 2023 be received.](#)

(b) Present draft The Fringe District Strategic Plan 2023-2026

[RESOLUTION 4: That the Fringe District Strategic Plan 2023-2026 be adopted.](#)

(c) Present Draft BID Expansion Plan

[RESOLUTION 5: That the Fringe District BID Expansion Plan 2023-2026 be adopted, which includes and an estimated expenditure of \\$45,000 to expand the BID using allocated expenditure across 2-3 financial years; 2023-2024, 2024-2025, and if required, 2025-2026 budgets.](#)

5. Presentation of Treasurer's report

(a) Annual Financial Statements, Performance Report and Audit to 30 June 2023

[RESOLUTION 6: That Kingsland Business Society Inc. receive and approve the Annual Financial Statements, Performance report, and Audit as at 30 June 2023.](#)

(c) Proposed Budget for 1 July 2024 to 30 June 2025.

RESOLUTION 7: That Kingsland Business Society Inc. move to approve the following financial year (2024-2025) draft budget which includes a BID targeted rate grant amount of \$245,067.90. There is no increase to the BID targeted rate grant for 2024-2025 financial year.

We further ask the Albert Eden Local Board recommend to the governing body the amount of \$245,067.90 be included in the Auckland Council draft 2024-2025 annual budget consultation process.

(c) Proposed business plan 2024-2025

RESOLUTION 8: That Kingsland Business Society Inc. adopt the proposed 2024/2025 business plan.

6. Presentation of Manager's report

- Present a review of activities for the period 1 July 2022 - 30 June 2023.
- RESOLUTION 9:** That the Manager's Report for 2022-2023 be received.

7. Election of Executive Committee

- (a) **Committee nominations** - to elect up to 11 members to the Executive Committee (see Kingsland Business Society Inc. constitution rule 14).

The following current committee members have put forward their nomination for the 2023/2024 term. Nomination information is included in this communication, see page 3.

Kate Simkiss to the Executive Committee for 2023/2024
Rachel Hawes to the Executive Committee for 2023/2024
John Arkley to the Executive Committee for 2023/2024
Steve Gillett to the Executive Committee for 2023/2024
Sanjay Jamnadas to the Executive Committee for 2023/2024.
Gavin Rowe, to the Executive Committee for 2023/2024.

Gavin Rowe, as Treasurer to the Executive Committee for 2023/2024.
Steve Gillett, as Chairperson to the Executive Committee 2023/20224

RESOLUTION 10, a): to appoint the executive committee for 2023/2024.

- b) **Chairperson** – will be elected by a general member vote from the Executive Committee appointed in item 8a above.

RESOLUTION 10, b): to appoint the Chairperson for 2023/2024

RESOLUTION 10, c): Continue to elect the Chairperson by a general member vote for the following year's election (2024 AGM) and all subsequent elections.

- c) **Treasurer and Secretary** – at the 2022 AGM the membership agreed to elect and or appoint the Treasurer and Secretary by the Executive Committee at their next meeting.

RESOLUTION 10, d): to appoint the Treasurer for 2023/2024.

9. Appointment of Auditor for the financial year ended 30 June 2024.

[RESOLUTION 14: Appoint Dellow as auditor for the 2023/2024 financial year.](#)

10. General Business

11. Nomination Information;

Committee nominations (copied from KBSI constitution)

15. ELECTION OF MEMBERS TO EXECUTIVE COMMITTEE

- 15.1 Nominations of candidates for election as members of the Executive Committee:
- 15.1.1 shall be made in writing, signed by two Full Members of the Association and accompanied by the written consent of the candidate (which may be endorsed on the form of the nomination); and
- 15.1.2 shall be delivered to the Secretary of the Association not less than seven days before the date fixed for the holding of the Annual General Meeting at which the election is to take place.
- 15.2 If insufficient nominations are received to fill all vacancies, the candidates nominated shall be deemed to be elected and further nominations shall be received at the Annual General Meeting.
- 15.3 If insufficient further nominations are received, any vacant positions remaining shall be deemed to be casual vacancies.
- 15.4 If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.
- 15.5 If the number of nominations received exceeds the number of vacancies to be filled a poll shall be held.
- 15.6 Any such poll shall be conducted at the Annual General Meeting in such usual and proper manner as the Executive Committee may direct.
- 15.7 In the event of an equality of votes between two or more candidates an exhaustive poll will be held to determine the person elected.

16. CHAIRPERSON AND SECRETARY

- 16.1 The election of a member of the Executive Committee as the Chairperson may be made either by a general member vote at the Annual General Meeting or by the Executive Committee at its first meeting following the Annual General Meeting. The decision whether an election is made at the Annual General Meeting, or by the Executive Committee, is made at an Annual General Meeting, with that decision taking effect for the purposes of the following year's election, and at all subsequent elections unless changed by vote at an Annual General Meeting (again with effect from the following year's election).
- 16.2 The election of the Chairperson shall be conducted by such standard voting method (for example poll or show of hands) as is appropriate given the number of candidates and whether the election is being made at an Annual General Meeting or a meeting of the Executive Committee.
- 16.3 The Executive Committee shall appoint or elect one Member or Association employee as the Secretary of the Association.
- 16.4 If the Local Board Representative is a member of the Executive Committee he or she may not:

- 16.4.1** be the Chairperson or the Secretary; or
 - 16.4.2** vote on the election of the Chairperson or Secretary.
- 16.5** It is the duty of the Secretary to keep minutes of:
 - 16.5.1** all elections and appointments of Officers and members of the Executive Committee;
 - 16.5.2** the names of members of the Executive Committee present at each Executive Committee meeting and General Meeting; and
 - 16.5.3** all proceedings at Executive Committee meetings and General Meetings.
- 16.6** Minutes of proceedings at a meeting shall be signed by the Chairperson of the meeting or by the Chairperson of the next succeeding meeting.

17. TREASURER

- 17 .1** The election of a member of the Executive Committee as Treasurer may be made either by a general member vote at the Annual General Meeting or by the Executive Committee at its first meeting following the Annual General Meeting. The decision whether an election is made at the Annual General Meeting, or by the Executive Committee, is made at an Annual General Meeting, with that decision taking effect for the purposes of the following year's election, and at all subsequent elections unless changed by vote at an Annual General Meeting (again with effect from the following year's election).
- 17.2** The election of the Treasurer shall be conducted by such standard voting method (for example poll or show of hands) as is appropriate given the number of candidates and whether the election is being made at an Annual General Meeting or a meeting of the Executive Committee.
- 17.3** If the Local Board Representative is a member of the Executive Committee he or she may not:
 - 17.3.1** be the Treasurer; or
 - 17.3.2** vote on the election of the Treasurer.
- 17.4** Despite Rules 17.1 and 17.2, in the event that no member of the Executive Committee is qualified, and wishes, to act as Treasurer, the Executive Committee may engage a professionally qualified person (not necessarily a member of the Association) to act as Treasurer of the Association.
- 17 .5** It is the duty of the Treasurer of the Association to ensure that:
 - 17.5.1** all money due to the Association is collected and received and all payments authorised by the Association are made;
 - 17.5.2** correct books and accounts are kept showing the financial affairs of the Association including full details of all receipts and expenditure connected with the activities of the Association.